

**FAWKHAM PARISH COUNCIL**

Minutes of Fawkham Parish Council on Thursday 15<sup>th</sup> February 2018 at Fawkham Village Hall, Valley Road

Members of the Parish Council: Cllr Mike Pearsall (Chairman), Cllr Steve Gray, Cllr Mrs Faye Parkin, Cllr James Hollands

**Apologies:**

Cllr Duncan Harker.

**Declarations of Interest:**

There were no declared Interests.

**Plans:**

No Plans Received.

**Minutes of Previous Meetings:**

To approve as a correct record the MINUTES of the Parish Council Meeting held on 18<sup>th</sup> January 2018, as attached. Cllr Parkin queried that the Brands Hatch Villagers day contribution should have been 18% for the Village Hall Chairs. The Clerk confirmed the email circulated from Brands Hatch Liaison Group stated 8% as quoted in the minutes. The Minutes were signed and approved as a true record and any recommendation therefore implemented.

**Correspondence:**

**18/01 War Memorial:**

The Clerk has made enquiries about the “wrong” spelling of Clark / Clarke on the war memorial and is awaiting guidance on whom the responsibility would be to:

1. Confirm the spelling
- And
2. Organise a correction if required.

The Clerk confirmed she had been in contact with the local Fawkham schools as it had been mentioned that the schools had carried out some investigations on the Aar Memorial as part of a project. The Clerk will follow up on this action when the schools return from Half Term.

**Updates:**

Cllr Parkin commented that she had requested some updates for this meeting

**Summer fun days:**

Cllr Parking commented that yet again Fawkham had missed out from Sevenoaks District Council running a play day in the holidays. The Clerk advised Cllr Parking that a requested date had been allocated, the date being 16<sup>th</sup> August 2018. The Clerk had contacted the school asking to use their car park for the event.

**Tree outside Number One Four Acre:**

The Chairman commented this would be on the next agenda.

**Twinning:**

Cllr Parkin asked for an update: The Chairman Commented that up until the day before the meeting there had been no further information received and the item would be on the March Agenda.

**Local Interest:**

Cllr Parkin commented she had had several people remarking that the Parish Council were not doing things for the village, did the Council still exist and if so why were there Members on the Council not from Fawkham. The Clerk advised the Council Members that no communication, electronic or otherwise, had been received from residents expressing this view. The Chairman asked Cllr Parkin for the details of those residents and he would make direct contact and discuss their concerns. Cllr Parkin commented that she couldn't pass over their details as didn't have their permission. The comment regarding non Fawkham Residents as Councilors was referred back to When Cllr Parkin was in the Chair and the difficulties for some time in recruiting any local interest and the Current Members were within the boundaries set down by law. The current Councillors not resident in the village live within the statutory boundaries of the Parish.

**Village Hall Kitchen:**

**Document circulated with Agenda details received from Village Hall Committee:**

*The FVH Management Committee met last Thursday. It considered the finalised quotes and decided to go ahead with the quotation from Family Kitchens of Longfield. Attached are details of the quotes and some notes that reflect our position when considering the quotes. We feel that it is important that we have single project management so that the*

*coordination of trades and suppliers expedites the minimum down time for the kitchen and Hall. The Gary Cooke quote is for a part solution and if we*

*had decided to use him then we would be into further quotes and coordination for the balance of the work. Additionally, the Gary Cooke quote was not outstandingly cheaper for the part that was quoted for. For the decision between Wickes and Family Kitchens it was based on price and the desire to use a local firm if possible.*

*We trust that this is sufficient information for the Fawkham Parish Council to proceed with obtaining and providing the necessary funding for this project. We have indicated to all potential suppliers that we have still to achieve funding so they are expecting a delay in commissioning the work.*

*The FVHMC has also decided to obtain quotes for renewal of the roof covering. The first potential supplier has visited site today and inspected and measured the roof. The total area is circa 242 m<sup>2</sup>. Likely unit cost is about £65/ m<sup>2</sup> for re-felting three layer and about 50% more if the roof needs re-boarding. To our untrained eye we see no water ingress to the Hall and hope that re-boarding will not be necessary although some localised new boards may still be necessary. At the kitchen end of the hall the fascia and soffit have rot and will need replacing. The incoming electrical cables are attached to this fascia and need re-routing and we will take advice on this. This work will be at additional cost. We will keep you advised when more information becomes available. The FVHMC also discussed having a full condition survey of the Hall done. We will obtain a quote for this work and re-consider through the committee the value of having this done before we proceed.*

The quotes were reviewed and although one contractor looked a good value it hadn't including plumbing and electrician who he would have to be sub-contracted which would increase the cost.

Members discussed the quotes and the requirements of the quotes and agreed that Family Kitchens in Longfield were a long standing local firm and had received recommendations for their work. Their quote was for the sum of £15,128.00. The Members just had one concern. It was that was there a need for a freezer as this could potentially have food left inside. Cllr Hollands pointed out that the power is turned off when the hall was not in use. The Clerk was asked to pass the comment on to the Village Hall project regarding the freezer and also to inform the Management Committee that they should proceed in raising the funding as it was understood, that as a separate charity and financially independent from the Parish Council, they would need to apply for funding and grants direct. The Clerk would contact Simon Davis at Sevenoaks who deals with funding to request if there were grants available to the Village Hall that they could apply for.

#### **Funding:**

Cllr Parkin commented that previously the Parish Council had agreed to £4,000 towards the cost. The Chairman and the Clerk commented that this had not been recorded in the minutes that had been approved by Cllr Parkin when she was in the Chair. Village Hall had also begun work to obtain 2 quotes after the flat roof of 30 years may require replacing. Members commented that maybe due to the cost and the kitchen costs too that the roof may be able to be replaced in two phases. This matter would be passed via the Councils reps on the Village Hall for their consideration.

The Chairman made a recap.

1. Parish Council would agree that Family Kitchens were the best option from the quotes the Village Hall had received. Village Hall would fund the replacement of the kitchen from their account.
2. Roof replacement could be carried out in two phases depending on the reports received from roofers.
3. Freezer- feedback to the Village Hall committee that was there a need for a freezer as this had previously been consider when Age concern had expressed a long term let. However, this situation had changed and the potential long term let was not going to take place.

#### **Finance –**

**Cheque No. 000739** Clerks Salary £344.85      **Cheque No. 000740** HM Revenue and customs £86.40.

The two cheques for tonight's consideration were approved by members and signed by Cllr Hollands and Cllr Gray

Meeting closed at 19.45pm

**Dates of next Parish Council Meeting:** Thursday 15<sup>th</sup> March 2018 Cllr Gray tendered his apologies.