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FAWKHAM PARISH COUNCIL

I hereby summon you to attend the Finance Meeting of Fawkam Parish Council to be held at Fawkham Village Hall, Valley Road Fawkham commencing at 7pm on Friday 4th January 2019 to transact the following business.

Clerk to the Council.
Lynda Harrison

Members of the Parish Council: Cllr Mike Pearsall (Chairman), Cllr Mr Steve Gray, Cllr Mrs L Evans Cllr A Evans and Cllr Duncan Harker.

Parish Council Meeting
Agenda

1. Members of the Public

2. Apologies:

3. Declarations of Interest

4. Plans:

No Plans were received since the date of publication but should there be any received and due back to SDC before the next PC meeting these will be tabled.

5. Review of budget and setting the precept for 2018/19

To set the level of Parish precept for 2019/20.

- a) The out-turn for the end of the current financial year is projected to be a balance of around £17,000.00, subject to the timing of certain payments. I have attached a copy of last years accounts for reference.
- b) Cil : Parish Council has receive to date the sum of £4,530.00 from to be used to benefit the community in infatrsuture related projects.
- c) I have attached details of the Fawkham precept and band D figures for the last few years. The Fawkham tax base for 2019/20 is 283.39. So, for example, if you want to hold the precept at £12,797, this would result in a band D figure of £45.16. If you want to hold the band D figure at £45.62, then you would have to reduce the precept to £12,928.25 and overll increase of 1%
- d) You can, of course, set the precept at any amount you like. Just divide the precept by the tax base to come up with the band D amount.

Year	Precept	Precept Change	Band D	Band D Change
	£	%	£	%
2010/11	6,800		23.45	
2011/12	7,004	3.00	24.43	4.18
2012/13	7,004	0.00	24.46	0.12
2013/14	7,292	4.11	27.06	10.63
2014/15	8,750	19.99	31.65	16.96
2015/16	12,250	40.00	43.67	37.98
2016/17	12,393	1.17	43.67	0.00
2017/18	12,424	0.25	43.67	0.00
2018/19	12,797	4.47	45.62	3.24

6. Proposed Parish Survey:

A copy of the survey is attached for members to review and agree.

Costing options are as detailed

3 options All options presume that 221 copies of the survey are produced and sent by post.

Option 1 - Surveys produced by printer

A local printer has kindly offered to provide the printing of the survey for free.

This means that the only cost will be for envelopes and postage.

If the surveys are posted first class the total cost (including envelopes) will be £174.93

If the surveys are posted second class the total cost (including envelopes) will be £155.04

Option 2 - Surveys produced by local plan steering committee materials purchased from Amazon

The cost of this option includes purchase of paper, ink cartridges, envelopes and stamps via Amazon website.

If the surveys are posted first class the total cost will be £208.41

If the surveys are posted second class the total cost will be £188.52

Option 3 Surveys produced by local plan steering committee materials purchased from Ryman online

The cost of this option includes purchase of paper, ink cartridges, envelopes and stamps via Ryman online.

If the surveys are posted first class the total cost will be £215.02

If the surveys are posted second class the total cost will be £195.13

7.Dates January

All meetings to take place in the Village Hall Valley Road

Thursday 10th January 2019 Local Plan meeting open to residents to attend 7.30pm

Thursday 17th January 2019 Full Parish Council meeting Thursday 17th January 7pm

Saturday 19th January 2019 Local plan meeting open to residents 11am -12.30pm

8. Confidential items:

Fire safety in the Village Hall

The village hall does not have a fire alarm system, in the event of a fire or other hazard requiring rapid exit of the building please use either the main entrance or one of the emergency exits. The emergency exits are located at the end of the main Hall nearest to Valley Road end (furthest from the main entrance) and in the kitchen at the rear/left of the building. Please make your way to the far side of the village Hall car park, furthest away from the building. The Clerk will advise if and when it is safe to return to the building